

CITY COUNCIL AGENDA
15728 Main Street, Mill Creek, WA 98012
(425) 745-1891



- Brian Holtzclaw, Mayor • Stephanie Vignal, Mayor Pro Tem
- Mark Bond • Vince Cavaleri • Benjamin Briles

Regular meetings of the Mill Creek City Council shall be held on the first, second and fourth Tuesdays of each month commencing at 6:00 p.m. **Due to the COVID-19 pandemic City Council Meetings will be held virtually until further notice.**

Your participation and interest in these meetings are encouraged and very much appreciated. We are trying to make our public meetings accessible to all members of the public.

The City Council may consider and act on any matter called to its attention at such meetings, whether or not specified on the agenda for said meeting. Participation by members of the audience will be allowed as set forth on the meeting agenda or as determined by the Mayor or the City Council.

To comment on subjects listed on or not on the agenda, ask to be recognized during the Audience Communication portion of the agenda. Please stand at the podium and state your name and residency for the official record. Please limit your comments to the specific item under discussion. Time limitations shall be at the discretion of the Mayor or City Council.

Study sessions of the Mill Creek City Council may be held as part of any regular or special meeting. Study sessions are informal, and are typically used by the City Council to receive reports and presentations, review and evaluate complex matters, and/or engage in preliminary analysis of City issues or City Council business.

Next Ordinance No. 2020 - 864

Next Resolution No. 2020 - 592

October 13, 2020
City Council Meeting
6:00 PM

VIRTUAL MEETING INFO

- A. City Council Regular Meeting - October 13, 2020
Tue, Oct 13, 2020 6:00 PM - 8:30 PM (PDT)

Please join my meeting from your computer, tablet or smartphone.

<https://global.gotomeeting.com/join/834413565>

You can also dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (408) 650-3123
- One-touch: tel:+14086503123,,834413565#

Access Code: 834-413-565

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/834413565>

CALL TO ORDER

PLEDGE OF ALLEGIANCE

ROLL CALL

AUDIENCE COMMUNICATION

- B. Public comment on items on or not on the agenda

NEW BUSINESS

- C. Snohomish County 911 (SNO911) Vacancy
(Brian Holtzclaw, Mayor)

CONSENT AGENDA

- D. Approval of Checks #62511 through #62558 and ACH Wire Transfers in the Amount of \$423,487.93
(Audit Committee: Mayor Pro Tem Vignal and Councilmember Bond)
- E. Payroll and Benefit ACH Payments in the Amount of \$186,557.56
(Audit Committee: Mayor Pro Tem Vignal and Councilmember Bond)
- F. City Council Special Meeting Minutes of September 29, 2020 & City Council Regular Meeting of October 6, 2020

REPORTS

- G. Mayor/Council

- H. City Manager

- Veteran's Day Update
- Progress Updates Regarding Budget, Planning and Reorganization
- Planning Schedule

- I. Staff

Mike Todd, Director of Public Works and Development Services - Capital Improvement Plan (CIP) Process Update

Jeff Balentine, Finance Director - Mill Creek CARES Small Business Relief Fund

AUDIENCE COMMUNICATION

- J. Public comment on items on or not on the agenda

ADJOURNMENT



Date: October 13, 2020

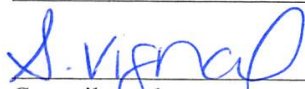
A/P Check Batches		
Dated	Check Numbers	Amount
09/10/2020	ACH Debit-Excise Tax Return-August	\$4,818.39
09/21/2020	Wire-76 Fleet-August	\$2,980.75
09/21/2020	Wire-Kamins Construction, Inc	\$98,514.07
09/30/2020	62511-62558	\$317,174.72
Total		\$423,487.93

Voided Checks	
Numbers	Explanation

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of check numbers 62511 through 62558, in the amount of \$423,487.93.

We recommend approval of the above stated amount with the following exceptions:



Councilmember



Director of Finance

Councilmember

City Manager



Combined Excise Tax Return

600-598-011
CITY OF MILL CREEK

Filing Period: August 31, 2020

Due Date: September 25, 2020

Filing Frequency: Monthly

Business & Occupation

Tax Classification	Gross Amount	Deductions	Taxable Amount	Tax Rate	Tax Due
Retailing	19.00	19.00	0.00	0.004710	0.00
Service and Other Activities (\$1 million or greater in prior year)	270,213.26	0.00	270,213.26	0.017500	4,728.73
Total Business & Occupation					4,728.73

State Sales and Use

Tax Classification	Gross Amount	Deductions	Taxable Amount	Tax Rate	Tax Due
Retail Sales	19.00	0.00	19.00	0.065000	1.24
Use Tax	834.86	0.00	834.86	0.065000	54.27
Total State Sales and Use					55.51

Deductions

Tax Classification	Deduction	Amount
Business & Occupation		
Retailing	Other: Government activities	19.00

Local City and/or County Sales Tax

Location	Taxable Amount	Tax Rate	Tax Due
3119 - MILL CREEK	19.00	0.040000	0.76
Total Local City and/or County Sales Tax			0.76

Local City and/or County Use Tax/Deferred Sales Tax

Location	Taxable Amount	Tax Rate	Tax Due
3119 - MILL CREEK	834.86	0.040000	33.39
Total Local City and/or County Use Tax/Deferred Sales Tax			33.39

Total Tax 4,818.39

Subtotal	4,818.39
Total Amount Owed	4,818.39

Prepared By: Andrea Dowell
E-Mail Address: andrea@dowellconsulting.com
Submitted Date: 9/10/2020
Confirmation #: 0-016-099-022

Payment Type: ACH Debit/E-Check
Amount: \$4,818.39
Effective Date: 9/10/2020

Washington State Department of Revenue

Your Return has been submitted and your confirmation number is **0-016-099-022**

Below is information from your Monthly Return for the period ending August 31, 2020

Filing Date	September 10, 2020
Account Id	600-598-011
Primary Name	CITY OF MILL CREEK
Payment Method	ACH Debit/E-Check
Payment Effective	September 10, 2020
Total Tax	4,818.39
Total Due	4,818.39

The email address on this return is different from the one in your profile

The Department is using email more frequently to communicate with taxpayers. Please verify that the email address in your profile is correct. To update your email address click "Settings" link above, then click the "Update user profile" link in the "I Want To" menu.

Check the status of your return from the **Submissions** tab.

Print a copy of your return below. You can always "Print" your return by navigating to the "Submissions" tab and finding this request.

Give us your feedback



Funds Transfer Request Authorization (FTRA)

Customer Information

Name: MILL CREEK, WA CITY OF Address: 15728 MAIN ST
 Phone: (425)921-5723 MILL CREEK
 WA 980121518 US

Account Information

Account: BUS_4700
 Account Title: CITY OF MILL CREEK TREASURER
 CHECKING
 Requestor Name: MICHAEL CIARAVINO

Wire Information

Wire Type: DOMESTIC Wire Date: 09/21/2020
 Country: US Wire Amount (USD): 2,980.75
 Currency of Recipient Account: USD Wire Fee:
 Source: IN PERSON
 ID Verification/Type: U.S. DRIVER'S LICENSE (WITH OR WITH
 ID Verification/Type: DEBIT CARD WITH VISA OR MASTERCARD

Recipient Information

Recipient Name: 76 FLEET WEX BANK Bank Name: BMO HARRIS BANK NATIONAL ASSOCIATION
 Account Number Type: ACCOUNT NUMBER Bank ID: 071000288
 Account Number: 4539508 Address: 111 W MONROE ST
 Address: 97 DARLING AVE CHICAGO
 PORTLAND IL 60603 US
 OREGON US

Information about payment:

Purpose of Payment: OTHER Additional Phone Advice:
 Additional Reference: Additional Bank
 Information: CITY OF MILL CREEK INVOICE NO: 67289868 Instructions:
 ACCOUNT: 0201-00-105915-3

Customer Approval

I authorize Bank of America to transfer my funds as set forth in the instructions herein (including debiting my account if applicable), and agree that such transfer of funds is subject to this Funds Transfer Agreement (see disclosure pages of this form) and applicable fees. If this is a foreign currency wire transfer, I accept the conversion rate provided by Bank of America at the time the wire is sent. Exchange rates are determined by Bank of America, N.A. in our sole discretion. You may be able to get a better exchange rate if you handle this transaction online instead of in the financial center. Please see the Funds Transfer Agreement for further information regarding our exchange rates. For a Consumer International wire: We rely on you, the customer, to inform us of the currency of the receiving account (denoted under 'Currency of Recipient Account') so that we may disclose the exchange rate for conversion in the wire process. If you chose to send USD rather than the foreign currency of the receiving account, we will honor your choice, however, we will not be able to provide exchange rate information. Additionally, so that we may provide required disclosures, you must remain in the financial center until we provide you the Remittance Transfer Receipt (RTR). If you leave prior to receiving the RTR, we will cancel the international remittance transfer.

Customer Signature _____ Date of Request ____/____/____

IMPORTANT: FOR EACH WIRE Indicate Method of Signature Verification: (must complete one of the below)

<p>Not Applicable (check box if no signature verification is required)</p> <input type="checkbox"/>	<p>Signature Card (check box if signature card was reviewed)</p> <input type="checkbox"/>	<p>Business Resolution (check box if business resolution was reviewed)</p> <input type="checkbox"/>	<p>Posted Check# (reference PRO for date guidelines) (complete field below) Check # _____</p>	<p>Leader Exception Granted (leader must place their initials or signature in box below)</p> <div style="border: 1px solid black; height: 20px; width: 100%;"></div> <p>Exception Reason: _____</p>
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FOR BANK USE ONLY: Financial Center Information

Financial Center Name	MILL CREEK BANKING CENTER	Date:	September 21, 2020
Company #/Cost Center #:	00353 0037019	Phone #:	425-357-3809
Initiating Associate Name:	MAGRISO, IZZET	Remittance ID #:	WGSY8CT54



Invoice Statement

INVOICE NUMBER: 67289868
ACCOUNT NAME: City of Mill Creek

PAGE 1

ACCOUNT NUMBER	CREDIT LIMIT	DAYS THIS PERIOD	BILL CLOSING DATE	PAYMENT DUE DATE	AMOUNT DUE
0201-00-105915-3	14,800.00	31	AUG-31-2020	SEP-22-2020	2,980.75

DATE	ACTIVITY DESCRIPTION	CHARGES / DEBITS	PAYMENTS / CREDITS
AUG-25-2020	Payment - Thank You		2,685.85
AUG-31-2020	Fuel Purchases	2,663.67	
AUG-31-2020	Other Adjustments this Period	336.66	
AUG-31-2020	Rebates and Rebate Reversals		19.58

REMINDER
PLEASE BE SURE TO INCLUDE REMITTANCE
STUB WITH PAYMENT. MAIL TO THE
ADDRESS SHOWN IN THE RIGHT PORTION
OF THE REMITTANCE STUB.

APPROVED FOR PAYMENT

Project # Fuel - City Vehicles - August
 Bars Code # 001-008-321-70-3200 \$1,913.57
001-018-510-80-3200 \$591.80
 Signature JG 103-103-542-30-3200 \$63.84
461-401-542-30-3200 \$84.88
001-003-514-20-4104 \$326.46
 Date 09/18/2020 Ref# 04849556

} \$2,980.75

The Finance Charge is determined by applying a periodic rate of 6.99%

PURCHASES, RETURNS AND PAYMENTS MADE JUST PRIOR TO BILLING DATE MAY NOT APPEAR UNTIL THE NEXT INVOICE/STATEMENT.

PREVIOUS BALANCE	(-)PAYMENTS	(+)ACTIVITY THIS PERIOD	(-)SAVINGS THIS PERIOD	(=)NEW BALANCE
2,685.85	2,685.85	3,000.33	19.58	2,980.75

CALL CUSTOMER SERVICE TO PAY BY PHONE
FEDERAL TAX ID: 841425616

SEE REVERSE SIDE FOR IMPORTANT INFORMATION AND TERMS.
TO ENSURE PROPER CREDIT, TEAR AT PERFORATION AND INCLUDE BOTTOM PORTION WITH YOUR PAYMENT



76 Fleet

P.O. Box 639
Portland, ME 04104-0639

ACCOUNT NAME	City Of Mill Creek
ACCOUNT NUMBER	0201-00-105915-3
INVOICE NUMBER	67289868
BILL CLOSING DATE	AUG-31-2020
AMOUNT DUE	2,980.75
AMOUNT ENCLOSED	
PAYMENT DUE DATE	SEP-22-2020

PAYMENTS RECEIVED AFTER THIS DATE SUBJECT TO A FINANCE CHARGE.

Make check payable to: WEX BANK
To avoid processing delays, remit all payments to:

Fleet Manager
City of Mill Creek
15728 Main Street
Mill Creek, WA 98012



WEX BANK
P.O. BOX 6293
CAROL STREAM IL 60197-6293

02010010591534000000298075 200922

Balance Subject to Late Fees:

If Company's fails to make payment in full by the applicable Due Date, or a payment is returned (each a "Payment Default"), then a fee (the "Late Fee") will apply to the Total Outstanding Balance (as defined below). The late fee will be calculated by multiplying the applicable late fee rate by the Total Outstanding Balance on the Calculation Date, not to exceed the amount allowable by applicable law. For Billing Cycles other than monthly, the percentage rate used in the Late Fee calculation will be prorated based on the length of the billing cycle in relation to a monthly billing cycle. Company will be considered to have made a payment to Issuer on an Account only when the payment is posted to the Account as provided in this Agreement. 7.2 The "Calculation Date" is the earlier of (a) the posting date for Company's payment in full of the invoiced amount to its Account, or (b) the last day of the Billing Cycle during which the Payment Default occurred. The "Total Outstanding Balance" is the invoiced amount, plus the amount of any unbilled Transactions delivered by a merchant to Issuer, and minus any credits that have posted to the Account, through the Calculation Date.

How to Dispute Your Invoice

Charges must be disputed in writing no later than sixty (60) days from the billing date or they will be considered final and binding.

Card Issuer

The card is issued and payable to WEX Bank under a Business Charge Account Agreement with the cardholder named on the reverse.

Customer Service

For account inquiries and correspondence regarding account service or billing:

- **Call 1-866-549-1587, or**
- **Fax to 1-800-395-0809, or**
- **Mail to P.O. Box 639, Portland, ME 04104**

Be sure to include your account number on all correspondence

Your full Business Card Agreement is available here:
<https://www.wexdrive.com/tncs/76.pdf>

Payment Options

Mail

Be sure to include bottom portion of invoice with your payment. Write your account number or invoice number on the check to help avoid delays in payment processing if the check and remit stub become separated. Check payments can take up to two Business Days to process from the time the envelope containing a check arrives at Issuer's facility to posting of the check amount to the Account.

Allow 10 business days prior to the due date for mailing to help avoid late fees.

Online

Authorized users can elect to receive an email notification when an invoice is ready for online viewing and payment. Log in or register to set up an online account at www.76fleet.com/login.

Online payments scheduled by 3:00 PM ET (on business days) are credited to your account on the same day. There is no fee for online payments.

Phone

Call Customer Service and select the menu option for Billing Inquiries. In addition to scheduling a payment, you can also check your balance.

Payments scheduled by 3:00 PM ET (on business days) are credited to your Account on the same day.

Be prepared with your fleet card account number and a sample check to enter your bank account number and routing number. There is no fee for phone payments.

KAMIOS



Funds Transfer Request Authorization (FTRA)

Customer Information

Name: MILL CREEK, WA CITY OF Address: 15728 MAIN ST
 Phone: (425)921-5723 MILL CREEK
 WA 980121518 US

Account Information

Account: BUS_4700
 Account Title: CITY OF MILL CREEK TREASURER
 CHECKING
 Requestor Name: JEFFREY BALENTINE

Wire Information

Wire Type: DOMESTIC Wire Date: 09/21/2020
 Country: US Wire Amount (USD): 98,514.07
 Currency of Recipient Account: USD Wire Fee:
 Source: IN PERSON
 ID Verification/Type: U.S. DRIVER'S LICENSE (WITH OR WITH)
 ID Verification/Type: DEBIT CARD WITH VISA OR MASTERCARD

Recipient Information

Recipient Name: KAMINS CONSTRUCTION Bank Name: BANNER BANK
 Account Number Type: ACCOUNT NUMBER Bank ID: 323371076
 Account Number: 4900429421 Address: 10 S FIRST AVE
 Address: BOTHELL WALLA WALLA
 WASHINGTON US WA 99362 US

Information about payment:

Purpose of Payment: SERVICES Additional Phone Advice:
 Additional Reference Information: PAYMENT APLPLICATION NUMBER 3 Additional Bank Instructions:

Customer Approval

I authorize Bank of America to transfer my funds as set forth in the instructions herein (including debiting my account if applicable), and agree that such transfer of funds is subject to this Funds Transfer Agreement (see disclosure pages of this form) and applicable fees. If this is a foreign currency wire transfer, I accept the conversion rate provided by Bank of America at the time the wire is sent. Exchange rates are determined by Bank of America, N.A. in our sole discretion. You may be able to get a better exchange rate if you handle this transaction online instead of in the financial center. Please see the Funds Transfer Agreement for further information regarding our exchange rates. For a Consumer International wire: We rely on you, the customer, to inform us of the currency of the receiving account (denoted under 'Currency of Recipient Account') so that we may disclose the exchange rate for conversion in the wire process. If you chose to send USD rather than the foreign currency of the receiving account, we will honor your choice, however, we will not be able to provide exchange rate information. Additionally, so that we may provide required disclosures, you must remain in the financial center until we provide you the Remittance Transfer Receipt (RTR). If you leave prior to receiving the RTR, we will cancel the international remittance transfer.

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Company #/Cost Center #:	00353 0037019	Phone #:	425-357-3609
Initiating Associate Name:	MAGRISO, IZZET	Remittance ID #:	8ZT59GX6V

KAMINS



City of Mill Creek
 2020 Seattle Hill Road Pavement Preservation
Payment Estimate #3
 Work through 8/31/2020

Kamins Construction, Inc.
 P.O. Box 867
 Bothell, WA 98041
 206-396-9115

CIP 18-PAVE-03
 F.A. No. HIPUL-2576(007)

No.	Spec Section	Item	Quantity	Unit	Contract Amount		Current Estimate		Previous Payment(s)		Total to Date	
					Unit Cost	Total Cost	Unit Quantity	Total Cost	Unit Quantity	Total Cost	Unit Quantity	Total Cost
1	1-04	Minor Changes	1	EST	\$ 25,000.00	\$ 25,000.00	0.00	\$0.00	FA	\$6,312.93	FA	\$6,312.93
2	1-05	Roadway Survey	1	LS	11,500.00	\$ 11,500.00	21%	\$2,415.00	67%	\$7,705.00	88%	\$10,120.00
3	1-05	ADA Features Surveying	1	LS	10,350.00	\$ 10,350.00	0.00	\$0.00	0.50	\$5,175.00	0.50	\$5,175.00
4	1-05	Record Drawings (Min. Bid \$1500)	1	LS	1,500.00	\$ 1,500.00	0%	\$0.00	0.00	\$0.00	0%	\$0.00
5	1-07	SPCC Plan	1	LS	500.00	\$ 500.00	0.00	\$0.00	1.00	\$500.00	1.00	\$500.00
6	1-09	Mobilization	1	LS	50,312.50	\$ 50,312.50	0.00	\$0.00	1.00	\$50,312.50	1.00	\$50,312.50
7	1-10	Project Temporary Traffic Control (Min. Bid \$8,000)	1	LS	11,500.00	\$ 11,500.00	21%	\$2,415.00	67%	\$7,705.00	88%	\$10,120.00
8	1-10	Flagger	1080	HR	65.55	\$ 70,794.00	83.00	\$5,440.65	1027.50	\$67,352.63	1110.50	\$72,793.28
9	1-10	Uniformed Police Officer	96	HR	143.75	\$ 13,800.00	0.00	\$0.00	103.00	\$14,806.25	103.00	\$14,806.25
10	1-10	Portable Changeable Message Sign (PCMS)	1920	HR	8.05	\$ 15,456.00	0.00	\$0.00	456.00	\$3,670.80	456.00	\$3,670.80
11	2-01	Roadside Cleanup	1	EST	15,000.00	\$ 15,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
12	2-01	Clearing and Grubbing	0.2	AC	15,916.00	\$ 3,183.20	0.00	\$0.00	0.07	\$1,171.42	0.07	\$1,171.42
13	2-02	Removing Asphalt Conc. Pavement	173	SY	21.07	\$ 3,645.11	0%	\$0.00	145.22	\$3,059.79	145.22	\$3,059.79
14	2-02	Removing Cement Curb & Gutter	650	LF	14.55	\$ 9,457.50	0.00	\$0.00	613.90	\$8,932.25	613.90	\$8,932.25
15	2-02	Removing Cement Extruded Curb	1,220	LF	7.43	\$ 9,064.60	0.00	\$0.00	1399.80	\$10,400.51	1399.80	\$10,400.51
16	2-02	Removing Bollard	4	EA	230.00	\$ 920.00	0.00	\$0.00	4.00	\$920.00	4.00	\$920.00
17	2-02	Removing Tree Stump	2	EA	575.00	\$ 1,150.00	0.00	\$0.00	1.00	\$575.00	1.00	\$575.00
18	2-02	Planing Bituminous Pavement	31,580	SY	5.59	\$ 176,532.20	0.00	\$0.00	31927.93	\$178,477.13	31927.93	\$178,477.13
19	2-02	Removing Cement Conc. Sidewalk	396	SY	24.28	\$ 9,614.88	0.00	\$0.00	399.07	\$9,689.42	399.07	\$9,689.42
20	2-10	Tree Trimming	1	EST	25,000.00	\$ 25,000.00	0.00	\$0.00	5585.15	\$5,585.15	5585.15	\$5,585.15
21	4-04	Crushed Surfacing Top Course	160	TON	74.53	\$ 11,924.80	0.00	\$0.00	99.30	\$7,400.83	99.30	\$7,400.83
22	5-04	HMA CL. 1" PG 58H-22	40	TON	230.00	\$ 9,200.00	0.00	\$0.00	42.28	\$9,724.40	42.28	\$9,724.40
23	5-04	HMA CL. 1/2" PG 58H-22	3,796	TON	107.32	\$ 407,386.72	0.00	\$0.00	4185.71	\$449,210.40	4185.71	\$449,210.40
24	7-05	Adjust AWWWD Water Valve	28	EA	460.00	\$ 12,880.00	0.00	\$0.00	23.00	\$10,580.00	23.00	\$10,580.00
25	7-05	Adjust Manhole - Type II CB	6	EA	575.00	\$ 3,450.00	0.00	\$0.00	2.00	\$1,150.00	2.00	\$1,150.00
26	7-05	Adjust AWWWD Sewer Manhole	3	EA	575.00	\$ 1,725.00	0.00	\$0.00	3.00	\$1,725.00	3.00	\$1,725.00
27	7-05	Adjust Catch Basin	5	EA	460.00	\$ 2,300.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
28	7-05	Monument Case & Cover	18	EA	460.00	\$ 8,280.00	0.00	\$0.00	16.00	\$7,360.00	16.00	\$7,360.00
29	7-10	Adjust Gas Valve Box	8	EA	402.50	\$ 3,220.00	0.00	\$0.00	3.00	\$1,207.50	3.00	\$1,207.50
30	8-01	Inlet Protection	51	EA	86.25	\$ 4,398.75	0.00	\$0.00	48.00	\$4,140.00	48.00	\$4,140.00
31	8-01	Erosion/Water Pollution Control	1	EST	1,000.00	\$ 1,000.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
32	8-01	Seeding, Fertilizing and Mulching	0.02	AC	46,000.00	\$ 920.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
33	8-02	Bark	0.01	AC	86,250.00	\$ 862.50	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
34	8-02	Topsoll Type A	15	CY	86.25	\$ 1,293.75	0.00	\$0.00	24.00	\$2,070.00	24.00	\$2,070.00
35	8-04	Cement Conc. Traffic Curb And Gutter	676	LF	69.54	\$ 47,009.04	0.00	\$0.00	658.50	\$45,792.09	658.50	\$45,792.09
36	8-04	Extruded Curb	1220	LF	10.93	\$ 13,334.60	0.00	\$0.00	1360.80	\$14,873.54	1360.80	\$14,873.54
37	8-04	Cement Conc. Pedestrian Curb	522	LF	57.43	\$ 29,978.46	0.00	\$0.00	488.30	\$28,043.07	488.30	\$28,043.07
38	8-14	Cement Conc. Sidewalk	20	SY	183.54	\$ 3,670.80	0.00	\$0.00	67.68	\$12,421.99	67.68	\$12,421.99

WASHINGTON

No.	Spec Section	Item	Quantity	Unit	Contract Amount		Current Estimate		Previous Payment(s)		Total to Date	
					Unit Cost	Total Cost	Unit Quantity	Total Cost	Unit Quantity	Total Cost	Unit Quantity	Total Cost
39	8-14	Cement Conc. Curb Ramp Type Parallel	24	EA	2,428.03	\$ 58,272.72	0.00	\$0.00	24.00	\$58,272.72	24.00	\$58,272.72
40	8-14	Cement Conc. Curb Ramp Type Single Direction	2	EA	1,976.85	\$ 3,953.70	0.00	\$0.00	2.00	\$3,953.70	2.00	\$3,953.70
41	8-14	Cement Conc. Curb Ramp Type Perpendicular	1	EA	1,945.80	\$ 1,945.80	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
42	8-14	Pedestrian Traffic Control	1	LS	5,750.00	\$ 5,750.00	21%	\$1,207.50	67%	\$3,852.50	88%	\$5,060.00
43	8-20	ADA Pedestrian Push Button Assemblies	14	EA	2,587.50	\$ 36,225.00	0.00	\$0.00	1.40	\$3,622.50	1.40	\$3,622.50
44	8-20	Type PPB signal poles	5	EA	4,025.00	\$ 20,125.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
45	8-20	Type PS signal poles	1	EA	6,900.00	\$ 6,900.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
46	8-20	Pedestrian Signal Head	2	EA	2,300.00	\$ 4,600.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
47	8-20	Induction Loop Detectors, Type 3	8	EA	977.50	\$ 7,820.00	0.00	\$0.00	8.00	\$7,820.00	8.00	\$7,820.00
48	8-21	Permanent Signaling	1	LS	1,150.00	\$ 1,150.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
49	8-22	Plastic Traffic Arrow	23	EA	77.05	\$ 1,772.15	25.00	\$1,926.25	0.00	\$0.00	25.00	\$1,926.25
50	8-22	Plastic Speed Limit Pavement Marking	8	EA	893.55	\$ 7,148.40	8.00	\$7,148.40	0.00	\$0.00	8.00	\$7,148.40
51	8-22	Paint Median Curb Nose	18	EA	19.55	\$ 351.90	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
52	8-22	Paint Line	12,500	LF	0.39	\$ 4,875.00	25137.50	\$9,803.63	0.00	\$0.00	25137.50	\$9,803.63
53	8-22	Plastic Line	800	LF	3.53	\$ 2,824.00	1087.00	\$3,837.11	0.00	\$0.00	1087.00	\$3,837.11
54	8-22	Raised Pavement Marker Type 2	9.60	HUN	460.00	\$ 4,416.00	3.31	\$1,522.60	0.00	\$0.00	3.31	\$1,522.60
55	8-22	Plastic Stop Line, 24 in.	324	LF	9.20	\$ 2,980.80	307.50	\$2,829.00	0.00	\$0.00	307.50	\$2,829.00
56	8-22	Plastic Crosswalk Line, 12 in.	2,252	SF	4.60	\$ 10,359.20	2299.30	\$10,576.78	0.00	\$0.00	2299.30	\$10,576.78
57	8-22	Plastic Traffic Letter	4	EA	88.55	\$ 354.20	4.00	\$354.20	0.00	\$0.00	4.00	\$354.20
58	8-22	Type 1 White Button	0.2	HUN	115.00	\$ 23.00	0.15	\$17.25	0.00	\$0.00	0.15	\$17.25
59	8-22	Type 2 Blue Two Way Reflectorized Raised Pav	0.8	HUN	345.00	\$ 276.00	0.06	\$20.70	0.00	\$0.00	0.06	\$20.70
60	8-30	Wood Bollard	4	EA	920.00	\$ 3,680.00	0.00	\$0.00	0.00	\$0.00	0.00	\$0.00
CO1		Equitable Adjustment	1	LS			100%	\$49,000.00	0%	\$0.00	100%	\$49,000.00
							Sub Total	\$98,514.07	Sub Total	\$1,055,571.00	Sub Total	\$1,154,085.07

I HEREBY CERTIFY THAT THE WAGES HAVE BEEN PAID IN ACCORDANCE WITH RCW 39.12 (PREVAILING WAGES) AND THE FEDERAL DAVIS-BACON AND RELATED ACTS (DBRA).

KAMINS CONSTRUCTION, INC.


CHAD KAMINS

Amount Due **\$98,514.07**

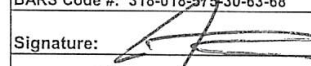
NOTE: RETAINAGE HELD WITH SEPARATE BOND

I hereby certify the above estimate is a true and correct statement of the work performed under this contract.
Gray & Osborne, Inc.



David Ramon-Sanchez, PE

Amount Paid **\$1,154,085.07**

2020 Sea-View Pavement Restore
Approved for Payment Project thru 08/31
BARS Code #: 318-018-575-30-63-68 Pay Est #3
Signature: 
Date: 9-17-2020



SEP 17 2020

Accounts Payable

Checks by Date - Detail by Check Date

User: Jodieg
 Printed: 10/9/2020 9:24 AM



Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
62511	911SUPPL INV-2-5185 INV-2-5211	911 Supply Inc 50 - Police Badge Patches - Breast Cancer Editio Bulletproof Vest - S LaRose	09/30/2020		256.36 1,099.48
Total for Check Number 62511:				0.00	1,355.84
62512	ADPLLC 563813174	ADP, LLC ADP Workforce Now 07/31 & 08/15, HCM 08/1	09/30/2020		1,364.44
Total for Check Number 62512:				0.00	1,364.44
62513	AMAZON ILLG-KD39-CKN3 IP1C-RKRH-HD7N IP1C-RKRH-HD7N1	Amazon Capital Services Evidence Collection & Storage Items 1 - Box Pilot G2 Gel Pens - Payroll Verbatim DVD-R 4.7GB Media Disc, 2021 At-A	09/30/2020		161.98 14.35 42.62
Total for Check Number 62513:				0.00	218.95
62514	BANKCAR1 1 10 11 12 13 14 14A 14B 15 16 17 18 19 19A 2 20 3 4 5 6 7 8 9	Bank of America Refund - Economic Alliance - Snohomish Count Battery - Passport Camera Mailings - Police Chief Search Laminater 11 Pack - Signs for Trail Job Posting Ad for Maintenance Worker - PW Wall Patch Electrical Supplies - A/C - CHN Fan for Huntron Server Room - A/C Broken - C 4 - Logitech 1080P HD Webcams APC Replacement Battery Surefire Grip Switch DG-11 Payflow Pro Monthly Fee Post for Covid Signs Sink Drain - Pine Meadows Park Door Sweeps, Mouse Traps - PD Evidence Room 3 Nik Test K - Opiates Plexiglass Window Seal - City Hall Lobby HVAC Emergency Repair - HP-14 - Huntron Arc 2 Boxes - Kids Face Masks Go To Meeting Business 08/17 - 09/17 2 - Logitech 1080P HD Webcams Job Posting Ad - Maintenance Worker - PW Rubber Bands, 2000Plus Micro MSS	09/30/2020		-40.00 54.88 172.50 44.09 99.00 6.17 11.65 20.97 306.97 391.36 120.45 59.95 6.59 18.52 41.90 95.57 22.06 992.30 37.55 83.98 153.49 199.00 24.39
Total for Check Number 62514:				0.00	2,923.34
62515	BANKCR16 1 2	Bank of America Retirement Book - L Celustka Understanding Construction Documents-Permit	09/30/2020		70.36 50.00

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 62515:	0.00	120.36
62516	BENEAD 2009510	Benefit Administration Co, LLC Section 125 Flexible Benefits Plan - September	09/30/2020		112.00
			Total for Check Number 62516:	0.00	112.00
62517	BCS 2020-MC8	Bridge Coordination Services DV Services - August	09/30/2020		2,812.10
			Total for Check Number 62517:	0.00	2,812.10
62518	COPIETC AR50640	Copiers Etcetera, Inc. Repair & Maint - Copy Machines	09/30/2020		1,154.73
			Total for Check Number 62518:	0.00	1,154.73
62519	EMSECDEP 000-945199-10-6	Employment Security Depart Sept. Unemployment Claims	09/30/2020		680.09
			Total for Check Number 62519:	0.00	680.09
62520	FCICUSPV 16959	FCI Custom Police Vehicles Strip Equip & Graphics - Car #39	09/30/2020		871.20
			Total for Check Number 62520:	0.00	871.20
62521	FIELDTRF Progress Pay #7	FieldTurf USA, Inc MCSP Turf & Lighting - Progress Pay #7	09/30/2020		41,242.02
			Total for Check Number 62521:	0.00	41,242.02
62522	GRYOSBRN 1 4 9	Gray & Osborne Inc Prof Svcs - Surface Water Utility Support 08/16 Prof Svcs - SHR Pavement Preservation Const N Prof Svcs - 2020 Grace C Stormwater Pipe Repa	09/30/2020		1,571.00 3,967.20 474.30
			Total for Check Number 62522:	0.00	6,012.50
62523	SNOCOHU 1000534315	Snohomish County Human Services Dept. 2% Liquor Profits/Liquor Taxes - 2nd Qtr 2020	09/30/2020		1,515.99
			Total for Check Number 62523:	0.00	1,515.99
62524	ISO CW243844 CW243844A	ISOOutsource IT Consultant/Tech Support IT Consultant/Tech Support-COVID-19	09/30/2020		2,000.72 1,513.40
			Total for Check Number 62524:	0.00	3,514.12
62525	JANIMALH 001103 001112 001135	Julz Animal Houz Dog Food - Hondo Treats - Hondo Dog Food - Hondo	09/30/2020		83.06 6.27 166.11
			Total for Check Number 62525:	0.00	255.44
62526	KREEDCON 0822	Karen Reed Consulting, LLC Facilitation of City Manager Evaluation Process	09/30/2020		9,450.00
			Total for Check Number 62526:	0.00	9,450.00

AGENDA ITEM #D.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
62527	KCDA 300490856	KCDA Purchasing Cooperative 4 - 2 Liter Purell, 24 - 8 Oz. Purell	09/30/2020		295.26
			Total for Check Number 62527:	0.00	295.26
62528	LANEP 3834796 3834797 3834798 3834799 3834800	Lanepowell Prof Legal Svcs - General Employment - Aug Prof Legal Svcs - General Business - Aug Prof Legal Svcs - City Attorney - Aug Prof Legal Svcs - General Construction - Aug Prof Legal Svcs - AFSCME Unfair Labor Practi	09/30/2020		61,696.50 130.00 20,991.00 400.95 15,201.20
			Total for Check Number 62528:	0.00	98,419.65
62529	LynnMoto 323524	Lynnwood Motoplex Replace Rifle Lock - BMW	09/30/2020		216.47
			Total for Check Number 62529:	0.00	216.47
62530	MDSCIENC 7411 7586	Mad Science Mad Science: Super Science Sampler (AM) #74: Mad Science ONLINE: Creative Contraptions #:	09/30/2020		142.00 142.80
			Total for Check Number 62530:	0.00	284.80
62531	XMEHRABF 2002518.002	Parisa Mehrabkhani Refund Move Over Mozart Piano Classes: 5-6 Y	09/30/2020		121.00
			Total for Check Number 62531:	0.00	121.00
62532	KIDZLOVS 7494 7499 7595	North American Youth Activities, LLC KLS Soccer: Pre-Soccer #7494 KLS Soccer: 1 #7499 KLS Soccer Online: Soccer 1 #7595	09/30/2020		63.00 63.00 32.20
			Total for Check Number 62532:	0.00	158.20
62533	NWT Progress Est 1	Northwest Traffic Inc. 2020 Street Pavcment - Progress Est #1 - 08/01 -	09/30/2020		42,785.94
			Total for Check Number 62533:	0.00	42,785.94
62534	OLBRECAS August 2020	Olbrechts & Associates PLLC Hearing Examiner Services - 2020-4696 - PD	09/30/2020		1,216.00
			Total for Check Number 62534:	0.00	1,216.00
62535	PACAIR 33452 33752	Pacific Air Control, Inc. Server Room AC Repair - CHS HVAC Repair - Replaced Control Board GP-2 -	09/30/2020		477.36 1,380.15
			Total for Check Number 62535:	0.00	1,857.51
62536	Peckman 1E 2 3	Peckham & McKenney Professional Fee - Finance Director Search-2nd 1 Professional Fee - Police Chief Search Professional Fee - Police Chief Search	09/30/2020		5,529.34 7,000.00 7,000.00
			Total for Check Number 62536:	0.00	19,529.34
62537	ELLITIRE 064462014641	PepBoys-Remittance Dept LOF - Car #32	09/30/2020		49.69

AGENDA ITEM #D.

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
	064462014654	Replace #4 Plug & Ignition Wire, SMP Ignition t			356.53
	064462014717	LOF - Car #40			49.41
	064462014718	LOF, Replace Purge Valve - Car #33			306.03
			Total for Check Number 62537:	0.00	761.66
62538	PILCHVT 694643 696362	Pilchuck Vet Hospital Exam, Dental Extractions, Medications-Hondo Exam, Medical Waste Disposal-Hondo	09/30/2020		406.17 53.42
			Total for Check Number 62538:	0.00	459.59
62539	PLANTSCP 51649E 51649E1 51649E10 51649E11 51649E12 51649E13 51649E14 51649E15 51649E16 51649E2 51649E3 51649E4 51649E5 51649E6 51649E7 51649E8 51649E9	Plantscapes Horticultural Services Landscape Maint - CHS - August Landscape Maint - CHN - August Landscape Maint - Hillside Park - August Landscape Maint - Silver Crest Park - August Landscape Maint - Buffalo Park - August Landscape Maint - R/W Medians - August Landscape Maint - ST Medians - August Landscape Maint - Interior Medians - August Landscape Maint - Ditches - August Landscape Maint - MC Public Library - August Landscape Maint - Library Park - August Landscape Maint - Heron Park - August Landscape Maint - MCSP - August Landscape Maint - Highland Park - August Landscape Maint - Pine Meadows Park - August Landscape Maint - Nickel Creek Park - August Landscape Maint - Cougar Park - August	09/30/2020		395.41 174.77 781.27 304.74 1,000.48 1,173.21 1,319.37 111.80 1,756.33 379.77 670.05 729.30 602.07 1,362.80 1,484.40 429.09 1,368.77
			Total for Check Number 62539:	0.00	14,043.63
62540	PLATT 0S56877 0S67109 0S67121	Platt Electric Supply, Inc Street Lights Street Lights Credit - Street Lights	09/30/2020		116.39 129.84 -116.39
			Total for Check Number 62540:	0.00	129.84
62541	PLAYWELL 7602 7603	Play-Well TEKologies Play-Well Online: Adventures in STEM w/LEG Play-Well Online: STEM Challenge in STEM w/	09/30/2020		740.00 444.00
			Total for Check Number 62541:	0.00	1,184.00
62542	SNOCPUD 115324215 118633759 121945944 125270471 128543773 131861308 141685069 141685070 141685538 154850352 161220552 164434403	PUD No. 1 of Snohomish County 2720 Seattle Hill Rd 08/12 - 09/14 2725 Seattle Hill Rd 08/12 - 09/11 1900 164th St SE 08/12 - 09/08 Street Light - 1 Light 08/15 - 09/15 15803 32nd Ave SE 08/12 - 09/11 13510 N Creek Dr 08/20-09/18 15720 Main St 08/15-09/16 15720 Main St Unit B 08/15-09/16 13903 N Creek Dr 08/19-09/18 928 Dumas Rd 08/19-09/18 14810 35th Ave SE 08/12 - 09/11 2024 Seattle Hill Rd 08/13 - 09/08	09/30/2020		16.74 16.74 25.73 8.64 22.68 41.29 1,610.48 353.12 351.37 96.17 38.86 33.58

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
			Total for Check Number 62542:	0.00	2,615.40
62543	PUGETSO 200004765331 200004765463	Puget Sound Energy 15720 Main St 08/18-09/18 15728 Main St 08/18-09/18	09/30/2020		58.16 194.47
			Total for Check Number 62543:	0.00	252.63
62544	PSRC 2021050	Puget Sound Regional Council Annual Membership - FY2021	09/30/2020		7,751.00
			Total for Check Number 62544:	0.00	7,751.00
62545	RICHARDR 3	Robert Richardson Prof Svcs - Law Enforcement Consultant 09/14 -	09/30/2020		1,770.61
			Total for Check Number 62545:	0.00	1,770.61
62546	SAFEBLT 0070247-IN 0070804-IN	SAFEbuilt LLC Prof Svcs-Plan Review/Bldg Inspection Services Prof Svcs-Plan Review/Bldg Inspection Services	09/30/2020		8,098.03 13,032.37
			Total for Check Number 62546:	0.00	21,130.40
62547	SNOCOSHO 1000533956	Snohomish County Sheriff's Office Range Use - 2 Hours 08/13	09/30/2020		116.00
			Total for Check Number 62547:	0.00	116.00
62548	SHREDIT 8180471366	Shred-It USA Inc Shredding Service Fee	09/30/2020		84.03
			Total for Check Number 62548:	0.00	84.03
62549	SNOCODEM 1000534295	Sno Co Department of Emergency Manage 2020 EmergencyServices 3rd & 4th Qtr	09/30/2020		14,516.00
			Total for Check Number 62549:	0.00	14,516.00
62550	SNOCOC 2020-6434	Snohomish County Corrections Jail Service Fee - July	09/30/2020		5,710.09
			Total for Check Number 62550:	0.00	5,710.09
62551	SDISTCRT I000534333 I000534333A	Snohomish County District Court Filing Fees - SD Court - Aug Interpreter Costs - Aug	09/30/2020		3,717.87 1,108.10
			Total for Check Number 62551:	0.00	4,825.97
62552	TACSCREW 18288106 18288106A	Tacoma Screw Products Inc Fluorescent Orange Upside-Down Marking Pain Steel Hex Nuts/Washers - Repair Pine Meadows	09/30/2020		5.81 9.30
			Total for Check Number 62552:	0.00	15.11
62553	TERMINIX 400408774 400413010	Terminix Processing Center Rodent Control - WO# 18237030065 - CHS Pest Control - WO# 18237029865 - MC Library	09/30/2020		442.00 95.31
			Total for Check Number 62553:	0.00	537.31

Check No	Vendor No Invoice No	Vendor Name Description	Check Date Reference	Void Checks	Check Amount
62554	BLUELINE 19658	The Blueline Group Prof Svcs - Heron Park Play Area Renovation Th	09/30/2020		1,887.50
			Total for Check Number 62554:	0.00	1,887.50
62555	MLC 7629 7643	The Mini Lesson Center, LLC The Mini Lesson Online - Digital Escapes: Farm Mini Lesson Online - Digital Escapes: Jungle Es	09/30/2020		3.50 3.50
			Total for Check Number 62555:	0.00	7.00
62556	UPS 00009X8014370	United Parcel Service UPS Chgs - Pro Force Law Enforcement	09/30/2020		16.69
			Total for Check Number 62556:	0.00	16.69
62557	WAALARM 499367 499367A 499367B 499367C	Washington Alarm 4th Qtr Monitoring Fees - CHS 4th Qtr Monitoring Fees - CHN 4th Qtr Monitoring Fees - MC Police 4th Qtr Monitoring Fees - MCSP	09/30/2020		187.96 299.34 139.23 69.62
			Total for Check Number 62557:	0.00	696.15
62558	GTENORTH 425-745-6974	Zipty Fiber CC Line, Fax, Prop Rm 09/19-10/18	09/30/2020		176.82
			Total for Check Number 62558:	0.00	176.82
			Total for 9/30/2020:	0.00	317,174.72
			Report Total (48 checks):	0.00	317,174.72 ✓



Date: October 13, 2020

Payroll Check Batches		
Dated	Check Numbers	Amount
09/25/2020	ACH Automatic Deposit Checks	\$132,933.76
09/25/2020	ACH Wire- FWT & Medicare Taxes	\$25,283.24
09/25/2020	ACH Wire MEBT – Wilmington Trust	\$24,760.07
09/25/2020	ACH Wire – BAC – Flex Savings Acct	\$1,685.95
09/25/2020	ACH Wire – ICMA RC – Def. Comp	\$1,894.54
Total		\$186,557.56

Voided Checks	
Numbers	Explanation

CLAIMS APPROVAL

We, the undersigned Finance/Audit Committee of the City of Mill Creek, recommend approval of the ACH Automatic Deposit checks and ACH Wire Transfers in the amount of \$186,557.56.

We recommend approval of the above stated amount with the following exceptions:

Councilmember

Councilmember

Finance Director

City Manager

Statistical Summary

Statistical Summary

Company:A0W - City Of Mill Creek Service Center:0076 Pacific North West Status:Cycle Complete
 Week#:39 Pay Date:09/25/2020 P/E Date:09/15/2020
 Qtr/Year:3/2020 Run Time/Date:14:48:20 PM EDT 09/23/2020

Taxes Debited	Federal Income Tax	19,256.51		
	Earned Income Credit Advances	0.00		
	Social Security - EE	0.00		
	Social Security - ER	0.00		
	Social Security Adj - EE	0.00		
	Medicare - EE	2,743.97		
	Medicare - ER	2,744.00		
	Medicare Adj - EE	0.00		
	Medicare Surtax - EE	0.00		
	Medicare Surtax Adj - EE	0.00		
	COBRA Premium Assistance Payments	0.00		
	Federal Unemployment Tax	0.00		
	Families First FMLA-PSL Payments Credit	0.00		
	Families First ER Medicare Credit	0.00		
	Families First FMLA-PSL Health Care Premium Credit	0.00		
	CARES Retention Qualified Payments Credit	0.00		
	CARES Retention Qualified Health Care Credit	0.00		
	State Income Tax	0.00		
	Non Resident State Income Tax	0.00		
	State Unemployment Insurance - EE	0.00		
	State Unemployment Insurance Adj - EE	0.00		
	State Disability Insurance - EE	0.00		
	State Disability Insurance Adj - EE	0.00		
	State Unemployment/Disability Ins - ER	0.00		
	State Family Leave Insurance - EE	179.48		
	State Family Leave Insurance - ER	0.00		
	State Medical Leave Insurance - EE	161.65		
	State Medical Leave Insurance - ER	197.63		
	Transit Tax - EE	0.00		
	Workers' Benefit Fund Assessment - EE	0.00		
	Workers' Benefit Fund Assessment - ER	0.00		
	Local Income Tax	0.00		
	School District Tax	0.00		
	Total Taxes Debited	25,283.24		
Other Transfers	Full Service Direct Deposit Acct. No.	132,933.76		
	Total Amount Debited From Your Account		158,217.00	Total Liability 158,217.00
Bank Debits & Other Liability	Checks	0.00		158,217.00
	Adjustments/Prepay/Voids	0.00		158,217.00
Taxes- Your Responsibility	None this payroll			158,217.00

BANK OF AMERICA

Funds Transfer Request Authorization (FTRA)

Customer Information	
Name: MILL CREEK, WA CITY OF	Address: 15728 MAIN ST MILL CREEK WA 980121518 US
Phone: (425)921-5723	

Account Information	
Account: BUS_4700	
Account Title: CITY OF MILL CREEK TREASURER CHECKING	
Requestor Name: JEFFREY A BALENTINE	

Wire Information	
Wire Type: DOMESTIC	Wire Date: 09/28/2020
Country: US	Wire Amount (USD): 24,760.07
Currency of Recipient Account: USD	Wire Fee: 30.00
Source: IN PERSON	
ID Verification/Type: U.S. DRIVER'S LICENSE (WITH OR WITH	
ID Verification/Type: MAJOR CREDIT CARD FROM ANOTHER FINA	

Recipient Information	
Recipient Name: MATRIX TRUST COMPANY	Bank Name: JPMORGAN CHASE BANK NATIONAL ASSOCIATION
Account Number Type: ACCOUNT NUMBER	Bank ID: 02
Account Number:	Address: 1111 POLARIS PKWY COLUMBUS OH 43240 US
Address: COLUMBUS OHIO US	
Information about payment:	
Purpose of Payment: OTHER	Additional Phone Advice:
Additional Reference	Additional Bank
Information: REF: CITY MILL CREEK N3177E	Instructions:

Customer Approval

I authorize Bank of America to transfer my funds as set forth in the instructions herein (including debiting my account if applicable), and agree that such transfer of funds is subject to this Funds Transfer Agreement (see disclosure pages of this form) and applicable fees. If this is a foreign currency wire transfer, I accept the conversion rate provided by Bank of America at the time the wire is sent. Exchange rates are determined by Bank of America, N.A. in our sole discretion. You may be able to get a better exchange rate if you handle this transaction online instead of in the financial center. Please see the Funds Transfer Agreement for further information regarding our exchange rates. For a Consumer International wire: We rely on you, the customer, to inform us of the currency of the receiving account (denoted under 'Currency of Recipient Account') so that we may disclose the exchange rate for conversion in the wire process. If you chose to send USD rather than the foreign currency of the receiving account, we will honor your choice, however, we will not be able to provide exchange rate information. Additionally, so that we may provide required disclosures, you must remain in the financial center until we provide you the Remittance Transfer Receipt (RTR). If you leave prior to receiving the RTR, we will cancel the international remittance transfer.

Customer Signature _____ Date of Request ____/____/____

IMPORTANT: FOR EACH WIRE Indicate Method of Signature Verification: (must complete one of the below)				
Not Applicable (check box if no signature verification is required)	Signature Card (check box if signature card was reviewed)	Business Resolution (check box if business resolution was reviewed)	Posted Check# (reference PRO for date guidelines) (complete field below) Check # _____	Leader Exception Granted (leader must place their initials or signature in box below)
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Exception Reason: _____

FOR BANK USE ONLY: Financial Center Information			
Financial Center Name	MILL CREEK BANKING CENTER	Date:	September 28, 2020
Company #/Cost Center #:	00353 0037019	Phone #:	425-481-5498
Initiating Associate Name:	SHARMA, MANINDERJEET	Remittance ID #:	L7897EFK7

Payroll 09/25/2020

MEBT ER	11,885.18
MEBT EE	12,874.89
Sub-total	24,760.07
Less Standard Insurance	0.00
Wire Total	24,760.07

9113.57	LEO	Total
579.6	MBX	Total
11843.7	MEB	Total
410.11	MEB2	Total
41.49	MME	Total
41.49	MMR	Total
5097.88	P2E	Total
1088.06	P3E	Total
11843.7	TER	Total
40059.6	Grand Total	



Funds Transfer Request Authorization (FTRA)

Customer Information			
Name:	MILL CREEK, WA CITY OF	Address:	15728 MAIN ST MILL CREEK WA 980121518 US
Phone:	(425)921-5723		
Account Information			
Account:	BUS_4700		
Account Title:	CITY OF MILL CREEK TREASURER CHECKING		
Requestor Name:	JEFFREY A BALENTINE		
Wire Information			
Wire Type:	DOMESTIC	Wire Date:	09/28/2020
Country:	US	Wire Amount (USD):	1,685.95 ✓
Currency of Recipient Account:	USD	Wire Fee:	30.00
Source:	IN PERSON		
ID Verification/Type:	U.S. DRIVER'S LICENSE (WITH OR WITH		
ID Verification/Type:	U.S. DRIVER'S LICENSE (WITH OR WITH		
Recipient Information			
Recipient Name:	BENEFIT ADMINISTRATION COMPANY LLC	Bank Name:	SOUND CU
Account Number Type:	ACCOUNT NUMBER	Bank ID:	
Account Number:		Address:	1331 BROADWAY TACOMA WA 98402 US
Address:	TACOMA WASHINGTON US		
Information about payment:			
Purpose of Payment:	OTHER	Additional Phone Advice:	
Additional Reference Information:		Additional Bank Instructions:	

Customer Approval

I authorize Bank of America to transfer my funds as set forth in the instructions herein (including debiting my account if applicable), and agree that such transfer of funds is subject to this Funds Transfer Agreement (see disclosure pages of this form) and applicable fees. If this is a foreign currency wire transfer, I accept the conversion rate provided by Bank of America at the time the wire is sent. Exchange rates are determined by Bank of America, N.A. in our sole discretion. You may be able to get a better exchange rate if you handle this transaction online instead of in the financial center. Please see the Funds Transfer Agreement for further information regarding our exchange rates. For a Consumer International wire: We rely on you, the customer, to inform us of the currency of the receiving account (denoted under 'Currency of Recipient Account') so that we may disclose the exchange rate for conversion in the wire process. If you chose to send USD rather than the foreign currency of the receiving account, we will honor your choice, however, we will not be able to provide exchange rate information. Additionally, so that we may provide required disclosures, you must remain in the financial center until we provide you the Remittance Transfer Receipt (RTR). If you leave prior to receiving the RTR, we will cancel the International remittance transfer.

Customer Signature _____ Date of Request ____/____/____

IMPORTANT: FOR EACH WIRE Indicate Method of Signature Verification: (must complete one of the below)				
<p>Not Applicable (check box if no signature verification is required)</p> <div style="border: 1px solid gray; width: 50px; height: 30px; margin: 10px auto;"></div>	<p>Signature Card (check box if signature card was reviewed)</p> <div style="border: 1px solid gray; width: 50px; height: 30px; margin: 10px auto;"></div>	<p>Business Resolution (check box if business resolution was reviewed)</p> <div style="border: 1px solid gray; width: 50px; height: 30px; margin: 10px auto;"></div>	<p>Posted Check# (reference PRO for data guidelines) (complete field below) Check # _____</p>	<p>Leader Exception Granted (leader must place their initials or signature in box below)</p> <div style="border: 1px solid gray; width: 150px; height: 40px; margin: 10px auto;"></div> <p>Exception Reason: _____</p>
FOR BANK USE ONLY: Financial Center Information				
Financial Center Name	MILL CREEK BANKING CENTER		Date:	September 28, 2020
Company #/Cost Center #:	00353 0037019		Phone #:	425-481-5498
Initiating Associate Name:	SHARMA, MANINDERJEET		Remittance ID #:	EVZVDV9JM

Payroll Date 09/25/20	Deferred Healthcare	Daycare
Eastman, Scott Michael	\$ 114.58	\$ 0.00
Fleming, Rodney J	\$ 81.94	\$ 0.00
Foutch, Bart A	\$ 114.58	\$ 0.00
Freeburg-Gunderson, Jodie A	\$ 25.00	\$ 0.00
Heath, Ilia C	\$ 105.00	\$ 0.00
Hughes, Tyrone A	\$ 110.00	\$ 0.00
Lee, Joanna M	\$ 45.00	\$ 500.00
Lockett, Grace M	\$ 27.27	\$ 0.00
Pigott, Larissa V	\$ 114.58	\$ 0.00
Rasmussen, Kristen A	\$ 35.00	\$ 208.00
Ringstad, Sherrie M	\$ 30.00	\$ 0.00
Rogers, Thomas B	\$ 62.50	\$ 0.00
Schmidt, Christi A.M.	\$ 50.00	\$ 0.00
Wright, Jere A	\$ 62.50	\$ 0.00
Grand Totals		
Total	\$ 977.95	\$ 708.00
Total Due to BAC	\$ 1,685.95	



Funds Transfer Request Authorization (FTRA)

Customer Information	
Name:	MILL CREEK, WA CITY OF
Address:	15728 MAIN ST MILL CREEK WA 980121518 US
Phone:	(425)921-5723

Account Information	
Account:	BUS_4700
Account Title:	CITY OF MILL CREEK TREASURER CHECKING
Requestor Name:	JEFFREY A BALENTINE

Wire Information			
Wire Type:	DOMESTIC	Wire Date:	09/28/2020
Country:	US	Wire Amount (USD):	1,894.54
Currency of Recipient Account:	USD	Wire Fee:	30.00
Source:	IN PERSON	ID Verification/Type:	U.S. DRIVER'S LICENSE (WITH OR WITH
ID Verification/Type:	U.S. DRIVER'S LICENSE (WITH OR WITH	ID Verification/Type:	

Recipient Information			
Recipient Name:	ICMA RC	Bank Name:	MANUFACTURERS AND TRADERS TRUST COMPANY
Account Number Type:	ACCOUNT NUMBER	Bank ID:	
Account Number:		Address:	ONE M AND T PLAZA, 15TH FL BUFFALO NY 14203 US
Address:	BALTIMORE MARYLAND US		

Information about payment:

Purpose of Payment: SERVICES Additional Phone Advice:

Additional Reference Information: CITY OF MILL CREEK Additional Bank Instructions:

Customer Approval

I authorize Bank of America to transfer my funds as set forth in the instructions herein (including debiting my account if applicable), and agree that such transfer of funds is subject to this Funds Transfer Agreement (see disclosure pages of this form) and applicable fees. If this is a foreign currency wire transfer, I accept the conversion rate provided by Bank of America at the time the wire is sent. Exchange rates are determined by Bank of America, N.A. in our sole discretion. You may be able to get a better exchange rate if you handle this transaction online instead of in the financial center. Please see the Funds Transfer Agreement for further information regarding our exchange rates. For a Consumer International wire: We rely on you, the customer, to inform us of the currency of the receiving account (denoted under 'Currency of Recipient Account') so that we may disclose the exchange rate for conversion in the wire process. If you chose to send USD rather than the foreign currency of the receiving account, we will honor your choice, however, we will not be able to provide exchange rate information. Additionally, so that we may provide required disclosures, you must remain in the financial center until we provide you the Remittance Transfer Receipt (RTR). If you leave prior to receiving the RTR, we will cancel the international remittance transfer.

Customer Signature _____ Date of Request ____/____/____

IMPORTANT: FOR EACH WIRE indicate Method of Signature Verification: (must complete one of the below)				
Not Applicable (check box if no signature verification is required) <input type="checkbox"/>	Signature Card (check box if signature card was reviewed) <input type="checkbox"/>	Business Resolution (check box if business resolution was reviewed) <input type="checkbox"/>	Posted Check# (reference PRO for date guidelines) (complete field below) Check # _____	Leader Exception Granted (leader must place their initials or signature in box below) <div style="border: 1px solid black; height: 20px; width: 100%;"></div> Exception Reason: _____
FOR BANK USE ONLY: Financial Center Information				
Financial Center Name	MILL CREEK BANKING CENTER	Date:	September 28, 2020	
Company #/Cost Center #:	00353 0037019	Phone #:	425-481-5498	
Initiating Associate Name:	SHARMA, MANINDERJEET	Remittance ID #:	5JXN8ZFRH	

Payroll Date 09/25/20	ICMA
Fleming, Rodney J	\$ 450.00
Hookland, Rebecca J	\$ 137.60
Kidwell, Tyler A	\$ 531.94
LaRose, Scot P	\$ 700.00
Ringstad, Sherrie M	\$ 25.00
White, Stanley R	\$ 50.00
Grand Totals	
Total Due to ICMA	\$ 1,894.54



MINUTES

City Council Special Meeting

6:00 PM - Tuesday, September 29, 2020

Council Chambers, 15728 Main Street, Mill Creek, WA 98012

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any action taken by City Council.

A recording of this City Council meeting can be found [here](#):
The agenda packet for this City Council meeting can be found [here](#).

VIRTUAL MEETING INFO

City Council Special Meeting
Tue, Sep 29, 2020 6:00 PM - 8:30 PM (PDT)

<https://global.gotomeeting.com/join/632884781>

You can also dial in using your phone.
(For supported devices, tap a one-touch number below to join instantly.)

United States: +1 (408) 650-3123
[- One-touch: tel:+14086503123,632884781#](tel:+14086503123,632884781#)

Access Code: 632-884-781

New to GoToMeeting? Get the app now and be ready when your first meeting starts:
<https://global.gotomeeting.com/install/632884781>

CALL TO ORDER

Mayor Holtzclaw called the meeting of the Mill Creek City Council to order at 6:00 PM

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Councilmember Bond

ROLL CALL

Councilmembers Present:
Brian Holtzclaw, Mayor
Stephanie Vignal, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mark Bond, Councilmember
John Steckler, Councilmember

Councilmembers Absent:

September 29, 2020 CITY COUNCIL SPECIAL MEETING MINUTES

RECESS TO EXECUTIVE SESSION

- A. At 6:02 PM Council recessed into Executive Session with Interim City Attorney Grant Degginger for 15 minutes to discuss the qualifications of candidates for appointment public office pursuant to RCW 42.30.110(1)(h).

No action was taken.

NEW BUSINESS

- B. City Council Interviews & Appointment

City Council reconvened into the Special Meeting at 6:17 PM and commenced the interview process.

City Clerk Naomi Fay detailed the process for interviews, nominations, and voting for Council Position #3.

Candidates interviewed were:

Mark Harmsworth
David Padineant
Tannis Golebiewski
Melissa Duque
Benjamin Briles
Carmen Fisher
Sean Paddock
Lynn Sordel
Jon Ramer
Sid Siegel
Mark Johnson
Michael Kidd

At 8:20 PM Councilmember Bond made a motion to extend the meeting until 10:00 PM. Mayor Pro Tem Vignal seconded the motion. The motion passed unanimously.

[AS Candidates & Brochure 2020_Redacted](#)

RECESS TO EXECUTIVE SESSION

(Confidential Session of the Council)

- C. At 8:47 p.m. Council recessed to executive session with Interim City Attorney Grant Degginger for 20 minutes to discuss the evaluation of the qualifications of a candidate(s) for an appointment to elective office per RCW 42.30.110(1)(h)

At 9:06 p.m., with no objection, Council extended the executive session for an additional 10 minutes.

September 29, 2020 CITY COUNCIL SPECIAL MEETING MINUTES

At 9:14 PM, with no objection, Council extended the executive session for an additional 10 minutes.

RECONVENE SPECIAL MEETING

D. City Council reconvened back into the Special Meeting at 9:29 p.m.

E.

Councilmember Cavaleri made a motion to nominate Mark Harmsworth to advance to the finalist round in the appointment process. Councilmember Bond seconded the motion.

Councilmember Steckler made a motion to nominate Carmen Fisher to advance to the finalist round in the appointment process. Mayor Pro Tem Vignal seconded the motion.

Mayor Pro Tem Vignal made a motion to nominate Benjamin Briles to advance to the finalist round in the appointment process. Councilmember Steckler seconded the motion.

Councilmember Steckler made a motion to nominate Sid Siegel to advance to the finalist round in the appointment process. Mayor Holtzclaw seconded the motion.

No further nominations were received and the voting commenced.

Ballot 1 Round 1

Mark Harmsworth – 2 votes by Councilmember Bond and Councilmember Cavaleri
Sid Siegel – 1 vote by Mayor Holtzclaw
Benjamin Briles – 1 vote by Mayor Pro Tem Vignal
Carmen Fisher – 1 vote by Councilmember Steckler

Ballot 1 Round 2

Mark Harmsworth – 2 votes by Councilmember Bond and Councilmember Cavaleri
Sid Siegel – 1 vote by Mayor Pro Tem Vignal
Benjamin Briles – 1 vote by Mayor Holtzclaw
Carmen Fisher – 1 vote by Councilmember Steckler

Ballot 1 Round 3

Mark Harmsworth – 2 votes by Councilmember Bond and Councilmember Cavaleri
Benjamin Briles – 2 votes by Mayor Holtzclaw and Mayor Pro Tem Vignal
Carmen Fisher – 1 vote by Councilmember Steckler

Ballot 1 Round 4

Mark Harmsworth – 2 votes by Councilmember Bond and Councilmember Cavaleri
Benjamin Briles – 3 votes by Mayor Holtzclaw, Mayor Pro Tem Vignal & Councilmember Steckler

At 9:56 PM Councilmember Cavaleri made a motion to extend the Special Meeting to 10:30. Mayor Pro Tem Holtzclaw seconded the motion. The motion passed unanimously.

After the final tabulation of votes City Clerk Naomi Fay administered the Oath

of Office to Benjamin Briles.

ADJOURNMENT

With no objection, Mayor Holtzclaw adjourned the meeting at 10:11 PM

Brian Holtzclaw, Mayor

Naomi Fay, City Clerk

September 29, 2020 CITY COUNCIL SPECIAL MEETING MINUTES



MINUTES
City Council Regular Meeting

6:00 PM - Tuesday, October 6, 2020
Virtual and Audio Meeting Format during COVID-19 Pandemic

Minutes are the official record of Mill Creek City Council meetings. Minutes summarize the council meeting and documents any actions taken by City Council.

A recording of this City Council meeting can be found [here](#):
The agenda packet for this City Council meeting can be found [here](#).

Virtual Meeting Info

- . City Council Regular Meeting
Tue, Oct 6, 2020 6:00 PM - 8:30 PM (PDT)

Please join my meeting from your computer, tablet, or smartphone.
<https://global.gotomeeting.com/join/576938557>

You can also dial in using your phone.
United States: [+1 \(408\) 650-3123](tel:+14086503123)

Access Code:576-938-557

CALL TO ORDER

Mayor Holtzclaw called the meeting of the Mill Creek City Council to order at 6:00 p.m.

PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Mayor Pro Tem Vignal

ROLL CALL

Councilmembers Present:
Brian Holtzclaw, Mayor
Stephanie Vignal, Mayor Pro Tem
Vince Cavaleri, Councilmember
Mark Bond, Councilmember
John Steckler, Councilmember
Benjamin Briles, Councilmember

Councilmembers Absent:

October 6, 2020 CITY COUNCIL REGULAR MEETING MINUTES

AUDIENCE COMMUNICATION

B. Public comment on items on or not on the agenda

Barb Heidel, a Mill Creek resident, congratulated and welcomed newly appointed Councilmember Benjamin Briles.

PRESENTATIONS

C. Appointment of Councilmember Benjamin Briles and Voting Tabulation at City Council Special Meeting
(Mayor Holtzclaw and Grant Degginger, City Attorney)

In order to include in the record the Councilmembers votes for a particular nominee, City Clerk Naomi Fay read the voting tabulations from the September 29, 2020 City Council Special Meeting to clearly state the names of each nominee, the number of votes received and the Councilmembers voting for that nominee.

Councilmember Steckler made a motion to include the Councilmembers votes for a particular nominee in the minutes of the Special Meeting on September 29, 2020. Mayor Pro Tem Vignal seconded the motion. The motion passed unanimously.

- [Ballot 1 Round 1](#)
- [Ballot 1 Round 2](#)
- [Ballot 1 Round 3](#)
- [Ballot 1 Round 4](#)

D. Legal Fees Presentation
(Grant Degginger, Interim City Attorney)

City Manager Michael Ciaravino introduced Interim Interim City Attorney Grant Degginger who gave a [presentation](#) on the City's legal fees. The following were items discussed:

- The City of Mill Creek's legal needs
- 2019- 2020 Legal Expenses on Public Records Act (PRA) Requests
- 2019-2020 Other Legal Expenses
- 2019 - 2020 Budget vs. Actual Spending
- 2019 - 2020 Unanticipated Legal Needs
- Potential Areas for Cost Reduction

Council engaged in discussion and Q & A.

[R1 2020.10.02 Council Presentation re Legal Fees](#)

E. 2020 Draft Mill Creek Stormwater Management Plan (SWMP) Requirements
(Mike Todd, Director of Public Works and Development Services & Stacey Clear, Gray & Osborne)

Director of Public Works and Development Services Mike Todd introduced Stacey

Clear, Engineer (P.E.) from Gray & Osborne who gave a [presentation](#) on NPDES permit requirements. The following items were discussed:

- background
- Permit/SWMP elements
- Non-compliance history
- Next steps for ensuring compliance.

Council engaged in discussion and Q & A.

[Agenda Summary Draft SWMP Presentation October 6 2020 NPDES presentation 10.6.2020 S. Clear](#)

STUDY SESSION

F. 2021-2011 Preliminary Revenue Sources and Expenses (Jeff Balentine, Finance Director)

Finance Director Jeff Balentine provided an overview to City Council and the public with an estimate of the 2021-2022 revenue sources and a preliminary forecast through 2026 across all the City's funds. The Study Session provided preliminary budget projects and recommendations in order get receive feedback and guidance from Members of Council.

The [presentation](#) included the following items for discussion:

- All estimates of revenues
- Necessary departmental expenditures
- Interest
- Debt service
- Outlook by fund through 2026.

Council engaged in discussion and Q & A.

[10-6-20 Finance Agenda Summary R1 COMC 2021-2022 Estimate of Revenue Sources Expenses](#)

NEW BUSINESS

G. Resolution to Approve the Sale of a 2014 Ford Police Interceptor Sedan (Car 39) by Live Auction (Robert Phillips, Acting Police Chief)

Acting Police Chief Robert Phillips briefed Members of Council on the recommendation to sell Car 39, a white 2014 Ford Police Interceptor Sedan as surplus property and requests the authorization of [Resolution 2020-590](#).

Councilmember Bond made a motion to adopt Resolution 2020-590 authorizing the City Manager to sell Car 39, a 2014 Ford Police Interceptor Sedan, by a live auction and that the City Manager direct James G. Murphy Company to accept

October 6, 2020 CITY COUNCIL REGULAR MEETING MINUTES

the highest bid that exceeds the City's estimated value of \$8,640. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

[AIS - Resolution to Approve the Sale of Surplus Car 39 by Live Auction R1](#)
[Attachment A - Proposed Resolution R1](#)
[Attachment B - Interim Chief Phillip's Certification Letter](#)
[Attachment C - Mill Creek Municipal Code 3.44](#)
[Attachment D - Repair Estimate - Maintenance Records](#)

PROPOSED NEW INITIATIVES

- H. Proposed Resolution Supporting the City of Mill Creek Police Department
(*Councilmember Vincent Cavaleri*)

Councilmember Cavaleri brought forth Resolution for discussion in support of the City of Mill Creek Police Department.

Council engaged in discussion.

Councilmember Cavaleri made a motion to approve Resolution 2020-591. Councilmember Bond seconded the motion.

Mayor Pro Tem Vignal proposed changes to the draft resolution. Council engaged in discussion.

Mayor Pro Tem Vignal made a motion to amend the second paragraph to strike the words "*to promote racial justice*" out of the paragraph and to read as "*Whereas, there have been calls around the United States, and some locally for municipalities to cut the budgets of law enforcement.*" Councilmember Cavaleri seconded the motion. The motion passed unanimously.

Mayor Pro Tem Vignal continued discussions to apply an amendment to the last paragraph of the resolution.

Council engaged in discussion.

Mayor Pro Tem Vignal made a motion to amend the last paragraph by striking the words "*and will not compromise the safety of our community*" from the resolution to read as follows: "*Now, therefore, be it resolved, that the Mill Creek City Council supports our Police Officers and will make public safety a top priority in the 2012 - 2022 biennium budget.*" Councilmember Steckler seconded the motion. The motion was defeated 1-5 with Mayor Pro Tem Vignal in support.

Council continued discussion.

Mayor Pro Tem Vignal made a motion to amend the last paragraph to read:

October 6, 2020 CITY COUNCIL REGULAR MEETING MINUTES

"Now, therefore, be it resolved, that the Mill Creek City Council supports our Police Officers and will make public safety a top priority in the 2021- 2022 biennium budget and will strive to promote a strong and safe community."
Councilmember Briles seconded the motion. The motion passed 5-1 with Councilmember Cavaleri in opposition.

The amended resolution passed unanimously.

[Res. Law Enforcement Support R1](#)

CONSENT AGENDA

- I. City Council Meeting Minutes of September 22, 2020.

Councilmember Mark Bond made a motion to approve the consent agenda. Councilmember Cavaleri seconded the motion. The motion passed unanimously.

[Meeting Minutes R2- 22 Sep 2020](#)

REPORTS

- J. Mayor/Council

- Community Transit - City of Mill Creek Representative

Mayor Holtzclaw informed Members of Council of the need to appoint a City of Mill Creek Representative to the Community Transit Board with a deadline to inform by Monday, October 12, 2020.

Council engaged in light discussion.

- Mayor Pro Tem Vignal requested to be the new representative on the Community Transit Board

Mayor Pro Tem Vignal made a motion to extend the regular meeting to 9:00 p.m. Councilmember Briles seconded the motion. The motion passed unanimously.

Councilmember Bond thanked Councilmember Cavaleri for bringing forth Resolution 2020-591.

Councilmember Steckler reminded Council and the public about the Shred-it event on October 24, 2020

Mayor Pro Tem Vignal made the following comments and reported:

- Gratitude to Councilmember Cavaleri for bringing forth Resolution 2020-591.
- Participation in the Housing Affordability Response Team (HART) meeting and provided an update encouraging further discussions.
- Participation in the Mill Creek Chamber of Commerce networking event celebrating the re-opening of Arena Sports.

- K. City Manager

- Proclamation of Emergency - Extension
- Police Department Awards

October 6, 2020 CITY COUNCIL REGULAR MEETING MINUTES

- Sno 911 Communications Site Lease Agreement
- [Planning Schedule](#)

City Manager Michael Ciaravino requested an extension to the Proclamation of Emergency to November 3, 2020 consistent with the State Legislature and Governor Inslee.

Mayor Pro Tem Vignal made a motion to extend the Proclamation of Emergency to November 3, 2020. Councilmember Briles seconded the motion. The motion passed unanimously.

City Manager Michael Ciaravino provided an update on the status of the hiring of the new Chief of Police for the City of Mill Creek.

City Manager Ciaravino introduced Acting Police Chief Robert Phillips to recognize those who received the Police Department awards. Acting Chief Phillips discussed the results of the Police Officer awards including the Larry Davis Award and the Officer of the Year Award.

City Manager Ciaravino announced that he is signing a Site Lease Agreement with Sno 911 which will improve 2-way radio communications.

AUDIENCE COMMUNICATION

- L. Public comment on items on or not on the agenda

Sid Siegel, a Mill Creek resident, commented on the human resources function in the City of Mill Creek and the stormwater plan.

ADJOURNMENT

With no objection, Mayor Holtzclaw adjourned the meeting at 8:58 p.m.

Brian Holtzclaw, Mayor

Naomi Fay, City Clerk

October 6, 2020 CITY COUNCIL REGULAR MEETING MINUTES

SEPTEMBER 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
		1	2	3	4	5
		Council				
6	7	8	9	10	11	12
		Council				
13	14	15	16	17	18	19
20	21	22	23	24	25	26
		Council				
27	28	29	30			
		Special Meeting				

OCTOBER 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
				1	2	3
4	5	6	7	8	9	10
		Council				
11	12	13	14	15	16	17
		Council				
18	19	20	21	22	23	24
		Special Meeting				
25	26	27	28	29	30	31
		Council				

NOVEMBER 2020						
Sun	Mon	Tue	Wed	Thu	Fri	Sat
1	2	3	4	5	6	7
		Council				
8	9	10	11	12	13	14
		Council				
15	16	17	18	19	20	21
22	23	24	25	26	27	28
		Council				
29	30					

Tentative Council Meeting Agendas

Subject to change without notice

Last updated: Octobe 8, 2020

City Council Meetings are the first, second and four Tuesdays of every month at 6 p.m.,

October 20, 2020

- Special Council Meeting for Council Position #6 Vacancy Interviews and Appointment

October 27, 2020

- Communication & Marketing plan
- Great Garden Awards – Arts & Beautification Board

November 3, 2020

- Study Session – Proposed Budget
- Veterans Day Update
- Mill Creek Blvd. Subarea Study

November 10, 2020

- Public Hearing on Preliminary Budget & Property Tax Levy

November 24, 2020

- Public Hearing on Potential Surface Water Utility Rate Hearing
- Public Hearing on Preliminary Budget & Property Tax Levy

Possible Work Session Topics for Discussion

- Public Records Ordinance Amendment
- Body Worn Camera Update – equipment cost estimates, workload analysis, financial impact of video processing
- Proposed CIP
- Victim Coordination Services Agreement